## Challenge Exercise

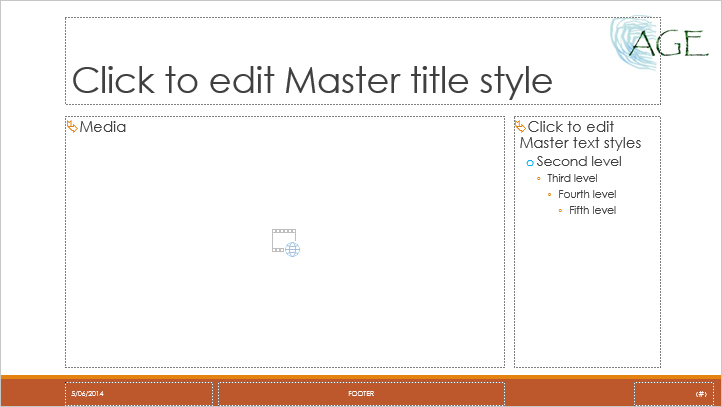
Slide Masters

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| **Tasks:** | | **Completed:** |
|  | Before starting this exercise you MUST have completed all of the topics in the chapter Slide Masters… |  |
|  | Open the presentation ***PE\_Slide Masters.pptx*** (it can be found in the same folder as the student files) | ⬜ |
|  | Change the master font to ***Century Gothic***, ensuring that the font is applied to all slide layouts | ⬜ |
|  | Change the first level bullet to the ***Wingdings*** character number ***196*** (⮱) | ⬜ |
|  | Change the second level bullet to the ***Hollow Round Bullet*** character and change the colour to light blue  *This character can be found as one of the default choices in the Bullets and Numbering dialog box…* | ⬜ |
|  | Insert the corporate logo image ***Alpheius.jpg*** so that it appears in the top right corner of every slide  *Hint: you will need to insert the logo image twice, as the theme applied will not apply this adjustment to the Title Slide Layout or Section Header Layout…* | ⬜ |
|  | Insert the page number on every slide. Make it ***12pt*** and move the placeholder to the right, to right-align the page number with the logo  *Your slides should appear similar to that shown in sample A on the following page…* | ⬜ |
|  | Create a new layout with a media placeholder and a text placeholder positioned as shown in sample *B* on the following page. Save the layout as ***AGE Media Layout***, then create a new slide based on this layout. Type the title **Incineration in Action** | ⬜ |
|  | Modify the ***Picture with Caption Layout*** as shown in sample *C* on the following page. Switch to ***Normal*** view to see the changes | ⬜ |
|  | Use the ***Save As*** command to save the presentation as ***PE\_Slide Masters (Completed).pptx*** | ⬜ |

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| **Files required for exercise:** | *PE\_Slide Masters.pptx* |
| **Files/work created by student:** | *PE\_Slide Masters (Completed).pptx* |
| **Exercise Completed:** | ⬜ |

## Challenge Exercise Sample

Slide Masters



**A**

**B**

**C**